



Emerson Police Department

1 Municipal Place, Emerson, N.J. 07630
HQ: (201) 262-2800 FAX: (201) 262-2886

Mark Savino
Chief of Police

Firearm Application Instructions

All Applicants:

- Visit the below website to apply via the NJSP portal:
<https://www.njportal.com/NJSP/Fars/Form33/OriValidation>
- Fill in the Agency ORI# The Emerson Police Department ORI: **NJ0021400**
(You will not be able to complete the FARS application without the proper ORI#)
- Complete the online application. If you are a FIRST time applicant YOU MUST fill out the IdentiGo form and be able to print it. If you fail to print the IdentiGo form one can be obtained from the Emerson Detective Bureau. You MUST now provide the Detective Bureau with your FARS contributor case # which will begin with NJ _____.

Things to keep in mind:

This new FARS portal is applicant driven and it is incumbent upon the applicant to provide the proper information and E-mail addresses for their references.

All steps in this process can be performed via computer or smartphone. (The IdentiGO should not be completed via smartphone as it needs to be printed)

RETURNING APPLICANTS MUST STILL:

Complete the NJSP web-based Online Form 212A for Criminal Background Check.

[Online Form 212A →](#)

- Click [Online Form 212A →](#) and enter Emerson ORI # **NJ0021400**
- Your SBI # is the number on your Firearms Purchaser Identification Card.
- You will be required to pay a \$20 fee to be paid by credit card.

Administrative Fees:

Firearms I.D. Card Only:

\$50.00 Cash or Check Payable to: **BOROUGH OF EMERSON** (1 Time Fee)

Handgun Purchase Permit:

\$25.00 ea. Cash or Check Payable to: **BOROUGH OF EMERSON**

ALL FEES DUE UPON THE COMPLETION OF FIREARMS I.D. CARD / PURCHASE PERMITS