



Emerson Police Department

1 Municipal Place, Emerson, N.J. 07630
HQ: (201) 262-2800 FAX: (201) 262-2886

Michael Mazzeo
Chief of Police

Firearm Application Instructions

ALL Applicants:

- Visit the below listed website to apply via the NJSP FARS portal:
<https://www.njportal.com/NJSP/Fars/Form33/OriValidation>
- Fill in the Agency ORI# The Emerson Police Department ORI: **NJ0021400**
(You will not be able to complete the FARS application without the proper ORI#)
- Complete the online application. If you are a **FIRST-TIME** applicant **YOU MUST** fill out the IdentiGo form and be able to print it. If you fail to print the IdentiGo form, one can be obtained from the Emerson Detective Bureau. You **MUST** now provide the Detective Bureau with your FARS contributor case # which will begin with NJ _____.

Things to keep in mind:

- This new FARS portal is applicant driven and it is incumbent upon the applicant to provide the proper information and E-mail addresses for their references.
- All steps in this process can be performed via computer or smartphone.
(The IdentiGO should not be completed via smartphone as it needs to be printed)
- The Pistol Purchaser Permits are no longer printed on carbon-copy paper. The NJSP Firearms unit has advised that applicants will receive a **FINAL** confirmation Email containing their **E-Permit** information. You can then go to any Firearms dealer in the state and execute the **E-Permit**. At that time the dealer will print a PDF version of your **E-Permit** for your records.

Administrative Fees:

Firearms I.D. Card Only:

\$5.00

Cash or Check Payable to: **BOROUGH OF EMERSON**

**** 1 Time Fee ****

ALL FEES DUE UPON THE COMPLETION OF FIREARMS I.D. CARD / PURCHASE PERMITS