



# Emerson Police Department

1 Municipal Place, Emerson, N.J. 07630  
HQ: (201) 262-2800 FAX: (201) 262-2886

Michael Mazzeo  
Chief of Police

## Firearm Application Instructions

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### ALL Applicants:

- Visit the below listed website to apply via the NJSP FARS portal:  
<https://www.njportal.com/NJSP/Fars/Form33/OriValidation>
- Fill in the Agency ORI# The Emerson Police Department ORI: **NJ0021400**  
(You will not be able to complete the FARS application without the proper ORI#)
- Complete the online application. If you are a **FIRST-TIME** applicant **YOU MUST** fill out the IdentiGo form and be able to print it. If you fail to print the IdentiGo form, one can be obtained from the Emerson Detective Bureau. You **MUST** now provide the Detective Bureau with your FARS contributor case # which will begin with NJ\_\_\_\_\_.

### Things to keep in mind:

This new FARS portal is applicant driven and it is incumbent upon the applicant to provide the proper information and E-mail addresses for their references.

All steps in this process can be performed via computer or smartphone.  
(The IdentiGO should not be completed via smartphone as it needs to be printed)

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### Administrative Fees:

#### Firearms I.D. Card Only:

**\$5.00** Cash or Check Payable to: **BOROUGH OF EMERSON**

*\*\* 1 Time Fee \*\**

#### Handgun Purchase Permit:

**\$2.00 ea.** Cash or Check Payable to: **BOROUGH OF EMERSON**

**ALL FEES DUE UPON THE COMPLETION OF FIRARMS I.D. CARD / PURCHASE PERMITS**